Congratulations!

Changing your Life is a BIG DEAL, and we are ready to help you take this step.

On behalf of our entire CDL School team, I would like to welcome you to Truck Driving School. Our entire team at CDL School is committed to providing you with all the information, training and tools you need to start your new career as a professional truck driver.

Achieving success as a professional truck driver isn’t always simple. It takes hard work and dedication. Over the years, we have helped thousands of people become professional truck drivers and increase their income. We are confident you can do it too!

We understand that most truck drivers learn best with hands on training, so our program minimizes the classroom and maximizes the driving experience. Our trainers will coach you to become a skilled truck driver, able to operate the vehicle safely, pass the state licensing exams, and meet the expectations of your new employer.

The first step is gathering together the required information and documents. No one likes this step, but if you think of it like a “Scavenger Hunt” it may be more fun…. and it is the first test of your commitment to becoming a truck driver.

You will need to submit all of the documents on the “Enrollment Check List” to enroll in CDL School, receive a scholarship or financial aid, and to receive a pre-hire commitment from your new employer.

Best Wishes with your new career, and as always, Drive Safe.

Julie Prashad
School Director

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ENROLLMENT CHECK LIST
for Commercial Truck Driver Training

1. Submit a completely filled out and signed Enrollment Application.
2. Submit a copy of your current Drivers License.
3. Submit a copy of your Social Security Card or Green Card.
4. Submit a copy of your Birth Certificate showing you are at least 18 years of age.
5. Criminal and felony background report, available from your local sheriff’s office.

For WIA Scholarship:
7. Contact your local Career Source office and request an appointment to attend the WIA Scholarship Orientation.
8. Submit a copy of your high school diploma or GED certificate.
9. Submit a copy of your Selective Service registration or if a veteran, DD214
10. Submit an up-dated resume.

For a Student Loan:
11. Submit a signed Credit Application.
12. If you have weak credit, be sure to get the signature of a co-applicant.
13. Submit a signed copy of the Retail Installment Agreement (Student Loan Agreement).
15. Submit a copy of any Letters of Recommendation you have been given.

After Acceptance:
16. Submit a signed copy of the two page Enrollment Agreement.
17. Job Placement Assistance Services Understanding
18. Submit a signed copy DOT Physical Card.
19. Submit a copy of your Commercial Drivers License Permit.
<table>
<thead>
<tr>
<th>Name:</th>
<th>Birth Date:</th>
<th>SSN:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Address:</td>
<td></td>
<td>Phone:</td>
</tr>
<tr>
<td>City:</td>
<td>State:</td>
<td>Zip:</td>
</tr>
</tbody>
</table>

| Valid Driver’s License Number: | Relationship: | Phone: |

| Emergency Contact: | Relationship: | Phone: |

### Education

<table>
<thead>
<tr>
<th>Highest grade level completed:</th>
<th>GED or HS diploma?</th>
<th>College:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Military Service:</th>
<th>Y</th>
<th>N</th>
</tr>
</thead>
<tbody>
<tr>
<td>Branch of Service:</td>
<td>MOS:</td>
<td></td>
</tr>
</tbody>
</table>

### Employment Information

<table>
<thead>
<tr>
<th>Current Employer:</th>
<th>How long?</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Employer Address:</td>
<td></td>
<td>Phone:</td>
</tr>
<tr>
<td>Position:</td>
<td>Hourly</td>
<td>Salary (Please circle)</td>
</tr>
</tbody>
</table>

| Job Description: | Can we contact you at work? | Y | N |

### Criminal Background

<table>
<thead>
<tr>
<th>Have you ever been convicted of a Misdemeanor and/or Felony:</th>
<th>Y</th>
<th>N</th>
</tr>
</thead>
<tbody>
<tr>
<td>How long ago?</td>
<td>Current Status:</td>
<td></td>
</tr>
</tbody>
</table>

### Health

<table>
<thead>
<tr>
<th>Describe Your general health:</th>
<th>Excellent</th>
<th>Good</th>
<th>Poor</th>
<th>Other: Explain</th>
</tr>
</thead>
</table>

### Financial Status

| Will you need a Student Loan to be able to attend Career Tech? | Y | N |

<table>
<thead>
<tr>
<th>If yes, please complete this:</th>
<th>Credit Application</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount of funds currently available for school?</td>
<td>$</td>
</tr>
<tr>
<td>Amount of Student Loan requested:</td>
<td>$</td>
</tr>
</tbody>
</table>

### References

<table>
<thead>
<tr>
<th>Name of a relative not living with you:</th>
<th>Relationship:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>City:</td>
<td>State:</td>
</tr>
</tbody>
</table>

### Credit or Debit Cards

<table>
<thead>
<tr>
<th>Name:</th>
<th>Account No.:</th>
<th>Current Balance</th>
<th>Monthly Payment:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone:</td>
<td>Account Type:</td>
<td>Checking</td>
<td>Savings</td>
</tr>
</tbody>
</table>

### Housing: Landlord /Mortgage Company

<table>
<thead>
<tr>
<th>Own</th>
<th>Rent (Please circle)</th>
<th>Monthly payment or rent:</th>
<th>How long?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Landlord/Lender Name:</td>
<td>Address:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Account No.:</td>
<td>Balance $</td>
<td>Monthly Payment $</td>
<td></td>
</tr>
</tbody>
</table>

### Auto Loans

<table>
<thead>
<tr>
<th>Auto Loans</th>
<th>Account No.:</th>
<th>Balance</th>
<th>Monthly Payment:</th>
</tr>
</thead>
</table>

### Other Assets or Sources of Income

| Monthly Value: | $ |
| Other Assets or Sources of Income | Monthly Value: | $ |

### Co-Applicant Information

<table>
<thead>
<tr>
<th>Name:</th>
<th>Date Birth:</th>
<th>SSN:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Address:</td>
<td></td>
<td>Phone:</td>
</tr>
<tr>
<td>City:</td>
<td>State:</td>
<td>ZIP:</td>
</tr>
<tr>
<td>Own</td>
<td>Rent (Please circle)</td>
<td>Monthly payment or rent:</td>
</tr>
<tr>
<td>Co-Applicant’s Current Employer:</td>
<td>How long?</td>
<td></td>
</tr>
<tr>
<td>Employer Address:</td>
<td></td>
<td>Phone:</td>
</tr>
<tr>
<td>Position:</td>
<td>Hourly</td>
<td>Salary(circle)</td>
</tr>
</tbody>
</table>

I/We authorize the School and lender to verify the information provided regarding credit, driving, criminal and employment history.

Signature of Applicant | Date |
| Signature of Co-Applicant, if for joint account | Date |
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School Description
CDL School is an adult vocational school located in Tampa, Florida, serving students primarily from the central Florida region. CDL School specializes in Commercial Truck Driver Training.

Statement of Ownership
CDL School, Inc., hereinafter referred to as CDL School, was organized in September, 2012 under the laws of the State of Florida. Mark Jordan is the controlling person with ownership of the school.

Equal Opportunity Statement
CDL School does not discriminate against students, faculty, or staff and no person shall be excluded from participation in programs or be subjected to any form of discrimination on the basis of race, color, creed, gender, age, disability, religion, or national origin. Disability accommodations will be made on an as needed basis beyond the minimum requirements for space and access.

Licensure
CDL School Inc. is licensed by the Commission for Independent Education, Florida Department of Education, License No. 4920. Additional information regarding this institution may be obtained by contacting the Commission at 325 W. Gaines Street, Suite 1414, Tallahassee, FL 32399-0400; toll free number 888-224-6684.

Accreditation
CDL School, Inc. is not currently accredited. Lack of accreditation will not affect the student's ability to take the CDL examination or secure licensure.

Mission Statement
The mission of CDL School is to instruct students who desire a career as a professional driver of commercial vehicles with the education they need to meet the competency levels and credentials required for initial employment or career advancement.

Institutional Philosophy and Purpose
CDL School shall provide high quality training and individual counseling to each student to help build the student's positive self-worth, and employability value for themselves and the community. The school's motto "You Can Do It!" proclaims the schools core belief that all things are possible with determination and hard work.

Goal 1 - Students will learn that they have the ability to achieve their goals through their determined efforts and hard work to become successful in their employment and responsible members of the community.

Goal 2 - Students will develop the skills through their technical training so as to exceed the levels of competency required in the work community.

Goal 3 - Students will learn the value of playing by the rules, doing it right, and building their reputation for dependability and integrity.

Facilities and Equipment
The school building has approximately 2,000 square feet of floor space, and has approximately two acres for a truck driving range and paved parking. The school has approximately 1,000 square feet of administrative offices, reception area, and a training center with one classroom totaling approximately 700 square feet. There are adequate parking spaces to accommodate students, faculty and staff. CDL School used vehicles and equipment appropriate for a truck driving school, including class 8 heavy duty trucks for class A training with trailers and a class B truck.

Official Document
The school catalog provides the academic information, school policies as well as specific requirements for all students attending CDL School. The catalog becomes effective at the time of the signing of the Enrollment Agreement and is the controlling document with ownership of the school.

Admissions Procedure and Requirements
An Admissions Representative or Program Director will discuss the program, including the applicant's individual motivation and potential for success in training and subsequent employment. Recent criminal violations or traffic violations will reduce your opportunities for employment as a truck driver, but they will not preclude your ability to obtain a commercial drivers license. Prospective students shall complete an Enrollment Application which is reviewed by the Program Director and the School Director. Applicants are notified whether they have been accepted prior to the start date of the program and must sign the Enrollment Agreement and pay the required fees.

All students applying for entrance in the Commercial Truck Driver Training program must meet the following admissions requirements and provide the following documentation:
1) Submit a signed Enrollment Application
2) Submit a Birth Certificate showing the applicant is at least 18 years of age
3) Submit a valid state issued driver's license
4) Submit a signed Statement of General Health prior to the start of classes.
5) Submit a copy of the applicant's lifetime driving record, available from the state Department of Transportation for each state that the student has held a driver's license.
6) Submit a criminal background report authorization (included in the Enrollment Application) to allow the school to secure a criminal background report to determine if the applicant is eligible to be admitted to the program.
7) Must have a DOT (Department of Transportation) Physical card, available from your doctor or most walk in clinics.
8) Must be eligible to take the CDL exam upon completion of the program.
9) Pay all fees based on the signed Enrollment Agreement.
10) Submit all required forms by the designated deadlines.

Credentialed Issued
A diploma or certificate will be issued to each student who successfully completes the program and satisfies all financial requirements. A written record of a student's academic progress will be made available to a student while the student is enrolled and after the student has withdrawn or graduated and satisfied all his/her financial obligations to the school.

Student Services
CDL School faculty members and administrators voluntarily offer students advisement on interviewing skills, employment skills, and professional behaviors, and leads for potential employers to help our students secure employment and keep their job.

Housing
The school does not maintain or offer housing for students. The school counselors can refer students to housing options that may or may not suit their personal needs and preferences.

Rules and Regulations
Failure to cooperate with school rules and regulations may result in up to a three day suspension or dismissal from the school. Students may appeal the dismissal in writing within 72 hours to the School Director. The written appeal letter should include a statement describing the students actions that led to the dismissal and a statement about the students promise to correct the behavior if allowed back into the school. In the absence of an appeal, the student shall be considered
disposed of in the appropriate receptacles.

**Smoking**

The school shall be smoke-free. The smoking area is located outdoors. Smoking materials must be properly disposed of in the ashtray provided by the instructor.

**Telephones**

Telephones within the school offices are for school use only. Incoming calls for students will be accepted in cases of extreme emergency. Students are allowed to carry a cell phone, but not to be used during class.

**Firearms, Drugs, Alcoholic beverages and Weapons**

These are strictly prohibited. Students are prohibited from playing games of chance, using offensive language, making unnecessary noise or engaging in an unprofessional manner.

**Children**

Children are not allowed in the training areas, driving range, or classrooms. Children under the direct supervision of their parents are allowed in the student lounge and admissions office.

**Books and Supplies**

They are provided to the student by the school and are the property of the student. Students that have lost their textbook must purchase replacements from the administrative office.

**Tests**

Tests will be given after all required lessons have been presented per curriculum. Make-up tests are expected to be taken the first day back after an absence unless otherwise arranged with the instructor.

**Transcripts and Progress Records**

Records are maintained permanently in a fireproof file cabinet or vault. Students may examine their academic records by scheduling an appointment with the registrar. There is no guarantee that credits earned at CDL School will be accepted at other schools.

**Recording**

Including audio and video recording cannot be made on the school’s premises without the instructor’s permission. Personal radios, headsets, CD players, etc. are not allowed on the premises.

**Laptop Computers**

These are allowed in class with permission from the instructor. However, due to their value and small size allowing easy concealment, CDL School cannot be responsible for student’s lost or stolen property.

**Vandalism**

This will result in immediate dismissal and contract termination without a recourse or appeal. Students will be responsible for all property they destroy or damage.

**Cheating - Academic Dishonesty**

Are of any type is grounds for a student’s immediate dismissal from the program and entry on the transcript of a letter grade that denotes the academic dishonesty reason for dismissal. Students are expected to adhere to an honor system that encourages them to relate to the faculty or administration any episode of cheating of which they are aware. Cell Phones are not permitted in the classroom without special permission from the instructor. Cell phones may be used during break and lunch time.

**Sexual Harassment**

CDL School strongly defends and strictly enforces a student’s right to be free from sexual harassment while attending classes. Students are strongly encouraged to abide by this regulation.

**Hazing**

CDL School will not tolerate hazing of any type. Any hazing reported to the school will be reported to the local law enforcement department.

**Re-entry**

A student who has canceled or has been dismissed and desires to re-enter the program must notify the school and follow the required admission procedures. A student who was dismissed for any reason must have an interview with the School Director and show cause why he/she should be reinstated. The School Director will make the final decision for a student to reenter the program.

**Cancellation and Refund Policy**

Should a student’s enrollment be terminated or cancelled for any reason, all refunds will be made according to the following refund schedule:

1. Cancellation can be made in person, by electronic mail, by Certified Mail or by termination.
2. All monies will be refunded if the school does not accept the applicant if the student cancels within thirty (30) days after signing the enrollment agreement and making initial payment.
3. Cancellation after the third (3rd) Business Day, but before the first class results in a refund of all monies paid, with the exception of the registration fee (not to exceed $150.00).
4. Cancellation after attendance has begun, but prior to 40% completion of the program, results in a refund of all monies paid, with the exception of the registration fee (not to exceed $150.00).
5. Cancellation after completing 40% of the program will result in no refund.
6. Termination Date: In calculating the refund due to a student, the last date of actual attendance by the student is used in the calculation unless earlier written notice is received.
7. Refunds will be made within 30 days of termination of students’ enrollment or receipt of Cancellation Notice from student.

**Program Cost**

<table>
<thead>
<tr>
<th>Program Title: Commercial Truck Driver Training</th>
<th>Program Length: 4 weeks full time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clock Hours: 160</td>
<td></td>
</tr>
<tr>
<td>Tuition: ($5,995)</td>
<td></td>
</tr>
<tr>
<td>Other Cost: 0</td>
<td></td>
</tr>
<tr>
<td>Total Program Cost: $5,995</td>
<td></td>
</tr>
</tbody>
</table>

**Financial Aid**

CDL School, Inc. does not offer federal student loans or Pell Grants (FASFA). CDL School does offer student loans subject to credit approval. Financial aid in the form of scholarship vouchers may be available to qualified applicants through your local Work Force Development Board. These scholarships are made possible by the federal Workforce Innovation Act (WIA). CDL School participates in workforce development programs in Hillsborough, Pinellas, and Pasco counties. Any student needing financial aid should contact the School Director for more information.

**Student Complaint and Grievance Procedures**

Students with grievances must make a reasonable effort to resolve the grievance on an informal basis, within seven (7) days of the incident, with the instructor. If the grievance is not satisfactorily resolved, a formal letter of grievance shall be submitted to the Program Director, within a copy sent to the School Director, within ten (10) days of the incident. The Program Director shall have seven (7) days to respond either verbally or in writing to the formal letter of grievance within thirty (30) days of the incident or request a formal hearing before an impartial panel.

**Financial Aid**

CDL School, Inc. does not offer federal student loans or Pell Grants (FASFA). CDL School does offer student loans subject to credit approval. Financial aid in the form of scholarship vouchers may be available to qualified applicants through your local Work Force Development Board. These scholarships are made possible by the federal Workforce Innovation Act (WIA). CDL School participates in workforce development programs in Hillsborough, Pinellas, and Pasco counties. Any student needing financial aid should contact the School Director for more information.

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Commission for Independent Education, Florida Department of Education, 125 W. Gaines Street, Suite 1414, Tallahassee, FL 32399 (850) 245-3200 or toll free (888) 224-6684

**Disclosure Statement**

The school reserves the right to change start dates, tuition, or to cancel start dates for the program. Currently enrolled students will not be affected by tuition increases or program changes. Students will be notified of any changes made by the institution. If the institution cancels a program of enrollment or the closure of the school, the institution will refund all of monies paid by the student to the institution within thirty (30) days.

**Reporting Tuition Payments to the IRS**

Based on the 2011 instructions from the Internal Revenue Service, the school is not required to provide students with a form 1098T, or to submit that information to the IRS. Please check with your tax preparation advisor to see if your tuition payment is tax deductible if it was a course taken to acquire or improve job skills.” See IRS Publication Cat. No. 27960J, 2011 Instructions for Forms 1098-E and 1098-T.

**Counseling**

Students may be referred for counseling opportunities in the community by faculty or staff of the school. Faculty will have office hours posted.

**Graduation and Diplomas**

Upon completion of all prescribed subjects of instruction with a cumulative average of 70 percent or better, demonstrating the ability to perform all required competencies, and satisfaction of all financial obligations to
Holidays
The school will be closed and classes will not be held on the following federal holidays: New Years Day, Martin Luther King Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, and Christmas Day. Additionally, the school is closed the Friday after Thanksgiving and the week between Christmas Day and New Years Day.

Program Length
The Commercial Truck Driver Training program is 160 clock hours in length and the Advanced Truck Driver program is 320 clock hours in length. A clock hour is defined as 50 minutes of direct instructional time plus 10 minutes of personal time.

Grading System:
- **A**: Outstanding 94% to 100%
- **B**: Above Average 87% to 93%
- **C**: Satisfactory 70% to 86%
- **F**: Unsatisfactory Below 70%
- **W**: Withdraw
- **I**: Incomplete
- **Q**: Academic Dishonesty

Satisfactory Academic Progress
Students are required to maintain a grade average of 70% and attendance of 85% in the program clock hours and satisfactorily perform all required competencies. If a student fails below the criteria listed above, consultation with a school official will be scheduled. If the student does not make a diligent effort to correct the deficiencies, the student may be dismissed from the program by the School Director. If the student has not satisfied the specified deficiencies, the student will not be allowed to graduate from the program. The student will be given the opportunity to do extra home study work, repeat failed tests, and attend make-up training sessions prior to dismissal from the program. Students may appeal the academic decisions to the School Director, in writing, within three (3) days. The written appeal letter should include a statement describing the students actions that led to the dismissal and a statement about the students promise to correct the behavior if allowed back into the school. In the absence of an appeal, the student shall be considered dismissed from the school.

Veteran’s Policies and Veterans Benefits
Veteran Students that are using their VA benefits to pay for any portion of their training at CDL School must abide by the following Veterans Policies. These policies supersede, and are in addition to, the other policies printed in this catalog.

Veteran’s Attendance Policy: Early departures, class cuts, tardies, etc., for any portion of a class period will be counted as 1/3 absence. Students exceeding 20% total absences in a calendar month will be terminated from their VA benefits for unsatisfactory attendance. In order to show that the cause of unsatisfactory attendance has been removed, students must show good attendance (as defined) for one calendar month after being terminated for unsatisfactory attendance. After such time, the student may be readmitted for VA education benefits. The student’s attendance record will be retained in the veteran’s file for USDA and SAA audit purposes.

Veteran’s Standards of Academic Progress: Students receiving VA educational benefits must maintain a minimum cumulative grade point average (CGPA) of 85% each term. A VA student whose CGPA falls below 80% at the end of any term will be placed on academic probation for a maximum of two consecutive terms of enrollment. If the VA student’s CGPA is still below 80% at the end of the second consecutive term of academic probation, the VA educational benefit will be terminated. A VA student terminated from VA educational benefits due to unsatisfactory progress may petition the school to be recertified after getting a CGPA of 80%.

Veterans Refund Policy: The refund of the unused portion of tuition fees, and other charges for veterans or eligible persons who fail to enter a course or withdraw or discontinue prior to completion will be made for all amounts paid which exceed the approximate pro rata portion of the total charges that the length of the completed portion of the course bears to the total length of the course. The proration will be determined on the ratio of the number of days or hours of instruction completed by the student to the total number of instructional days or hours in the course and must be pro rata to the very end.

Veteran’s Credit for Previous Education or Training: Students must report all previous post-secondary education and training. The student must maintain a written record that clearly indicates official transcripts have been obtained from all post-secondary institutions that the student has attended, those transcripts have been reviewed and evaluated, and appropriate credit has been granted toward the student’s current program, with training time shortened and tuition reduced proportionately, and the veteran so notified.

Course Numbering System
The course numbers are comprised of numbers and letters that symbolize the program and sequence of the courses listed.

Fee Payment Schedule
The full payment of the total program cost is required before the first class begins. Students have the option for a payment plan as listed in the enrollment agreement, subject to approved credit.

Administrative Staff
Mark F. Jordan, Executive Director - University of Florida 1975 B.S. Business Administration - Finance

James Wetherington, Campus President - Baptist College of Florida 1999 Bachelor of Arts, Commercial Drivers License Class A;

Faculty

Michele L. Taylor, Instructor - Bachelor of Science in Business Management - Univ. of Phoenix - Tampa, FL Commercial Drivers License, Class A Owner Operator 1997 - Current

Camilo Paz – Instructor - Commercial Drivers License Class A; Hillsborough Community College, A.A. 2013

Academic Programs
Commercial Truck Driver Training Program Objectives:
To train students to successfully pass the Florida Commercial Drivers License (CDL) Test and equip them to function as a licensed professional commercial truck driver upon completion.

Program Description:
The Commercial Truck Driver Training program consists of four modules: 1) classroom general knowledge, 2) pre-trip and post-trip vehicle inspection; 3) yard skills and basic controls; and 4) road skills.

Program Completion Time:
The minimum completion time for the Commercial Truck Driver Training program is 4 weeks, 8 hours per day for a total of 160 clock hours.

Program Cost:
The tuition cost for the Commercial Truck Driver Training program is $5,995. This is an all-inclusive program cost. There are no other cost except that students will need to provide for their own housing, food and other cost of living.

Course Descriptions:
M1-CDL General Knowledge
- 40 classroom clock hours
The CDL General Knowledge module of the course includes the program orientation and an overview of the process for obtaining a CDL Commercial Drivers License and the written portion of the General Knowledge Test that will be administered by the Division of Drivers Licenses. This is an in-depth study of the questions and rationale pertaining to the CDL general knowledge test.

<table>
<thead>
<tr>
<th>Course Description</th>
<th>Classroom Hours</th>
<th>Practical Hours</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>M1-CDL General Knowledge</td>
<td>40</td>
<td>0</td>
<td>40</td>
</tr>
<tr>
<td>M2 – Pre-Trip and Post-Trip Vehicle Inspections</td>
<td>30</td>
<td>10</td>
<td>40</td>
</tr>
<tr>
<td>M3 – Yard Skills and Basic Controls</td>
<td>5</td>
<td>35</td>
<td>40</td>
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<td>M4 – Road Skills</td>
<td>5</td>
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<td>40</td>
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<tr>
<td>Total</td>
<td>80</td>
<td>80</td>
<td>160</td>
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Students will understand the classifications as it relates to commercial vehicles including combination vehicles, straight vehicles, buses, and coaches. Students will be able to identify each type of vehicle classification with the appropriate license needed for driver operation. Students will identify endorsements needed for specific vehicle classifications, including Hazardous Material, Doubles / Triples, School, and Passenger. The class will also provide details regarding Restrictions which can be listed on a license by the Division of Drivers License for specific needs that may need to be identified.

The Air-Brakes class will cover the complete written portion of the Air Brakes Test that will be administered by the Division of Drivers License. The Driver Safety class will teach professional driver safety and techniques. This includes proper entry into the vehicle and exit from the vehicle. An overview of safety equipment required for commercial vehicles and application for each.

M2 - Pre-Trip and Post-Trip Vehicle Inspections 40 clock hours
This portion of training will be hands-on as students will learn each part of the vehicle and it's required inspection points. This will include location, identification, and explanation of each item on the CDL Pre-Trip Test. This course will cover filling out Log books and will review federal and state law as it relates to driver hours of service.

M3 - Yard Skills and Basic Controls 40 clock hours
This portion of training will include instruction on how to maneuver the commercial vehicle through and around set boundaries. This will include straight line backing, parallel parking, off-set parking, and alley dock parking.

M4 - Road Skills 40 clock hours
This portion of training will involve actual road time driving. This will include observation of "real time" traffic situations and best practices to avoid accidents. Students will observe urban and rural street driving as well as highway driving. Students will learn to observe street signs, bridge clearances, and how to make an emergency roadside stop.